

10. ARMED FORCES COMMUNITY COVENANT PROGRESS REPORT 2017

REPORT OF: HEAD OF CORPORATE RESOURCES
Contact Officer: Regina Choudhury Community Development Officer
Regina.Choudhury@midsussex.gov.uk Tel:01444 477495
Wards Affected: ALL
Key Decision: No
Report to: Scrutiny Committee for Community, Housing and Planning
12 September 2017

Purpose of Report

1. To provide Members with an update on progress of the Council's work to support the Armed Forces Community Covenant.

Recommendations

- 2. To consider the report and to endorse the Council's proportionate approach to supporting the Armed Forces Community in Mid Sussex.**
-

Background

3. The Armed Forces Community Covenant was signed in September 2014. The Covenant pledges the Council's support for the Armed Forces Community in the local area and encourages the Armed Forces Community and the Local Community to support each other.
4. As part of the Community Covenant, the Council:
 - Marks the annual Armed Forces Day;
 - Continues to fulfil its housing function with due regard to the needs of Ex-Service personnel, through its Housing Allocation Scheme, including exemption rules on local connection and additional priority to armed forces personnel rules from 1 April 2017;
 - Encourages local businesses to participate in the national "Heroes Welcome" Scheme. We currently have 12 local businesses signed up to the scheme, which provides discounts for ex-services personnel;
 - Promotes grant applications to the Government's Community Covenant Fund;
 - Participates in the West Sussex Community Civilian Partnership and reports on progress.
5. The Council's Armed Forces Member Champion and the Community Development Officer attend meetings of the West Sussex Civilian Military Partnership where joint working and initiatives for supporting the Armed Forces Community are shared between the County Council and other District and Borough Councils.

Further work to support the Armed Forces Community

6. Work has been recently undertaken to raise the profile of the Covenant. In the past year the Armed Forces Covenant pages of the Council's website have been updated and staff marked Remembrance Day by gathering around the flag on campus at 11.00 am. The Council also marked Armed Forces Day 2016 by supporting events held by East Grinstead Town Council.
7. Additionally the Council has agreed to delivery the following:

- Raising awareness of the Covenant with staff.
- Join the Defence Employer Recognition Scheme and gain the bronze level award.
- Adjust personnel policies in relation to Armed Forces Community personnel:
 - Guaranteed Interview Scheme for veterans who meet the essential criteria;
 - Support reservists who are mobilised for active duty, allowing them time off;
 - Implement the collection of profile data on the armed forces service in job application forms.
- Improve data collection to allow the Council to monitor the take up of services by the Armed Forces Community;
- Reporting to Members on progress with the Community Covenant.

Raising staff awareness of the Covenant

8. This will be achieved through the provision of additional publicity through the Wire at key dates in the year such as Armed Forces Day on 24 June and Remembrance Day on 11 November. As well, consideration is being given to an on-line training module for staff. Crawley Borough Council is planning to deliver an e-learning course to front line officers. In addition to this, they organise Armed Forces Champion Training in partnership with Sussex Armed Forces Network. Officers who complete the training go on to be Champions within their organisations and are responsible for raising awareness.

Data Collection

9. There is a gap in accessibility data for the Armed Forces Community with regards to the extent they can access our Services. The Council has signed up to the 'Count Them In' campaign to add new questions to the 2021 census to identify the Armed Forces Community. But at present, only the application form to join the Housing Register asks about membership of the Armed Forces Community to assess eligibility for the exemptions from local connection requirements.
10. The Council is planning to incorporate questions on armed forces service in job application forms to assist with the planned changes to HR recruitment policies.

Defence Employer Recognition Scheme

11. The Defence Employer Recognition Scheme is another strand of support for the Armed Services Personnel, which is connected to the Covenant. The scheme has three levels of award, gold, silver and bronze. The Council has been advised that our existing commitment to the Community Covenant will qualify us for the bronze award.
12. West Sussex County Council and Horsham District Council both hold the bronze level award and Crawley Borough Council will shortly. Once achieved, the award does not require reassessment. To qualify for a silver award under the Defence Employment Recognition Scheme, the Council would be required to employ at least one member of the Armed Forces Community. WSCC are currently working towards the silver award and are surveying their workforce to find out if they employ an ex-member of the armed forces or reservists.
13. Steps have begun at the Council towards adopting the Bronze Award. A meet and greet event for staff members who have an ex-armed forces background or is a spouse or family member of the armed forces was held in partnership with WSCC in Haywards Heath.

14. It is hoped that the Bronze Award will be adopted with a signing ceremony in November 2017.

HR Policies

15. WSCC, Horsham, Worthing and Chichester District Councils and Crawley Borough Council all have HR policies that support reservists who are mobilised for active duty, allowing them time off. Also some Councils have adopted a policy of guaranteeing an interview to a member of the Armed Forces Community who is suitably qualified for the job. WSCC, Horsham District Council and Crawley Borough Council all have a Guaranteed Interview Scheme for veterans who meet the essential criteria.

16. Worked is underway in conjunction with HR to revise the relevant Mid Sussex District Council policies and make the necessary amendments to its recruitment process to include both of the above.

Financial Implications

17. There are no direct financial implications arising from this report.

Risk Management Implications

18. None.

Equalities and Customer Services Implications

19. The proposed development of the Council's work to support the Armed Forces Community Covenant helps the Council to continue to demonstrate its commitment to the Covenant which aims to ensure that members of the armed forces community are not disadvantaged and have equal access to services which is in line with the public sector equalities duty under the Equality Act. The proposed actions will help to strengthen the credibility of the Councils commitment to the armed forces community.

Other Material Implications

20. None.

Background Papers

21. None.